Memorandum of Understanding

Between

Paschim Banga Society for Skill Development (PBSSD)
(an autonomous society under the Technical Education, Training and Skill Development Department, Government of West Bengal)

And

Tata Metaliks Limited

For

Setting up a Skill Development Center at ITI Midnapore
This Memorandum of Understanding ("MoU") made and entered into on this 15th day of September 2016 by and among the following two entities collectively referred to as "Parties" and each referred to individually as "Party".

By and Between

Paschim Banga Society of Skill Development, represented by Project Director, Department of Technical Education, Training & Skill Development, Government of West Bengal, B/7, Action Area III, New Town Rajarhat, Kolkata 700156 (hereinafter referred to as the "PBSSD" which expression shall unless repugnant to the context or meaning thereof, include its successors in office) of the First Part

And

Tata Metaliks Limited, a public limited company, incorporated under the Companies Act 1956, having its Registered Office at Tata Centre, 10th Floor, 43 Jawaharlal Nehru Road, Kolkata 700071 (hereinafter referred to as "Tata Metaliks" which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) on the Second Part
WHEREAS

Tata Metaliks on its own or through its registered Trust, Sadbhavna Trust (Registration No. AAOTS2417D/10/15-16/T-0010) is desirous to operate the Skill Development Center ("SDC") at ITI Midnapore as a part of Tata Groups Corporate Social Responsibility (CSR) initiative, by imparting multiple short term skill development interventions.

PBSSD would provide infrastructure in terms of three storied building (Ground floor – 242 sqm, First floor – 242 sqm, Second floor – 126 sqm) having classrooms and workshops at the SDC at ITI Midnapore for conducting 4 (four) simultaneous batches of skill development training in National Skill Qualification Framework (NSQF) compliant courses operating at least 2 shifts per day.

Now it is hereby mutually agreed amongst both parties to this MoU and binds themselves to the terms and conditions enumerated in succeeding paragraphs

1. **Roles: PBSSD**

   a) Provide SDC infrastructure with respect to classroom and workshop space located at ITI Midnapore along with repair & maintenance work required from time to time with assistance from DIT, WB.

   b) Appoint a Nodal Officer from ITI Midnapore as a regular point of contact for Tata Metaliks to assist in the smooth operation of the programme.

   c) Coordinate with National Council for Vocational Training (NCVT) and Sector Skill Council (SSC) for assessment & certification of candidates.

2. **Roles: Tata Metaliks**

   a) Identify trades and select courses to be conducted at the SDC. These trades would be finalized in consultation with PBSSD and mentioned as an Annexure to this MoU.

   b) Prepare a training calendar and share with PBSSD in order to ensure optimal utilization of the infrastructure.

   c) Procure machinery and equipment as per the requirement of the selected courses following the NSQF norms. These machinery and equipment will be owned by Tata Metaliks.

   d) Engage a reputed training provider or recruit teaching and non-teaching staff as per the course requirement to ensure smooth functioning of the SDC.
e) Incur the daily operational and overhead expenses for smooth functioning of the SDC.

f) Incur expenses if any with regard to mobilization of candidates and ensure that they are duly registered at the portal of PBSSD. Assistance may be sought from the PBSSD for mobilization and registration of the candidates.

g) Submit a quarterly report to PBSSD mentioning the total students trained and total students placed with respective placement data.

h) Not charge any fee from the candidates in terms of tuition fee or any other fee. However, a nominal amount may be charged as caution deposit from the candidates which would be on a refundable basis post successful completion of the training period.

3. Duration / Term of the MoU:

This MoU shall be valid for 5 (five) years from the date of its entering into and may be mutually extended from time to time in writing by the parties.

This MoU is a document of good faith and implementation of the MoU would be monitored on a 6 (six) monthly basis.

4. Changes / Amendment:

Additions, deletions and/or alterations to this MoU, wherever required, may be effected with the written agreement between parties to this MoU concerning the changes. Documents containing such additions, deletions and/or alterations and signed between Parties shall form addenda to this MoU, and be deemed to be part of this MoU.

5. Termination:

This MoU can be terminated by either party after serving 6 (six) months' notice in writing.
IN WITNESS WHEREOF all the parties hereto set their hands and signed the Memorandum of Understanding on the 15th day of September and year 2016.

For and on behalf of:

"PBSSD"

Signature

"Shri S.K. Pramanick"
(Project Director, PBSSD)

(Date: 15/09/2016)

Witness:

1) Rajashri Dasgupta

2) Santeen Pandera

For and on behalf of:

"Tata Metaliks Limited"

Signature

"Sanjiv Paul"
(Managing Director)

(Date: 15/09/2016)

Witness:

1) [Signature]

2) S.P. Sharma
Annexure

List of Courses to be taught:

a) Plumbing
b) Electrician
c) Carpentry & Scaffolding
d) Beauty & Wellness
e) Hospitality – Housekeeping