



# Frequently Asked Questions – Training Providers

**PASCHIM BANGA  
SOCIETY FOR SKILL  
DEVELOPMENT**



**Question 1. What is a Skill Development Program/ Scheme?**

The objective of a Skill Development Program/ Schemes is to enable a large number of Indian youth to take up industry-relevant skill training that will help them in securing a better livelihood.

**Question 2. What is the role of the Technical Education, Training and Skill Development Department (TET&SD), Government of West Bengal in Skill Development?**

The Technical Education, Training & Skill Development (TET&SD) Department is the nodal department for all the skill development interventions of the Government of West Bengal. All the skilling interventions of other departments are channelized through the TET&SD department.

While the TET &SD department through its Directorates and Councils supervises more than 250 ITIs, 152 polytechnics and around 3500 vocational training centers operating all over the state, it also provides requisite support for short term skill development.

**Question 3. What are West Bengal Skill Development Mission (WBSDM) and Paschim Banga Society for Skill Development (PBSSD)?**

To address the requirement of skilled manpower across various sectors and to narrow the existing gap between the demand and supply of skills, Government of West Bengal has constituted the West Bengal Skill Development Mission (WBSDM) under the chair of the Hon'ble Chief Minister.

Paschim Banga Society for Skill Development (PBSSD), an autonomous society under the Technical Education, Training & Skill Development Department, has been formed on 28th August, 2014, under the chair of the Chief Secretary, with an aim to implement non-institutional skill development interventions in the state and ensure uniformity in the Training curricula / content, delivery, duration, Assessment & Certification procedures and Training cost.

**Question 4. What are the skill development programs under PBSSD?**

The Skill Development Programs under PBSSD can primarily be categorized in three categories:

- a) Entirely State Funded: Project Mode, Recognition of Prior Learning under Utkarsh Bangla
- b) State – Central Sharing: Deen Dayal Upadhyaya Grameen Kaushalya Yojana
- c) Entirely Centrally Funded: PMKVY-CSSM, Sagarmala etc.

**Question 5. What is Utkarsh Bangla?**

On 16th February, 2016 the Government of West Bengal introduced a Flagship Scheme called "Utkarsh Bangla" in the State of West Bengal for the entire Skill Development interventions to provide wage/ self-employment linked skills training to the residents of the State. Under this scheme all interventions funded by the various State Government Departments/ Bodies/ Agencies from State and other funds leading to Skill Development shall be made by PBSSD on their behalf.

**Question 6. I am an experienced training provider but not empaneled with PBSSD. How can I get empaneled with PBSSD?**

All the training providers interested in skill development activities under PBSSD needs to be mandatorily empaneled with PBSSD. The empanelment of training providers happens through an online form at [www.pbssd.gov.in](http://www.pbssd.gov.in). For further details please visit [www.pbssd.gov.in](http://www.pbssd.gov.in). Training providers need to register themselves by visiting the portal and providing all necessary information including supporting documents.

**Question 7. I am a new training provider with no prior experience in Skill Development. Can I get empaneled with PBSSD?**

Any new training provider without prior experience in Skill Development can get empaneled with PBSSD as per the process mentioned in the previous question. For further details please visit [www.pbssd.gov.in](http://www.pbssd.gov.in)

**Question 8. I am a training provider and I have been associated with some other departments for skill development. Do I have to get empaneled with PBSSD for operating under various skill development interventions?**

For operating any skill development intervention under PBSSD, all the training providers need to be mandatorily empaneled with PBSSD.

**Question 9. Is empanelment with PBSSD mandatory for operating any short term skill development scheme in West Bengal?**

For operating any skill development intervention under PBSSD, all the training providers need to be mandatorily empaneled with PBSSD.

**Question 10. What are the interventions under PBSSD under the purview of Utkarsh Bangla?**

Under PBSSD there are primarily three interventions under the aegis of Utkarsh Bangla:

- a) Non – Project Mode: The candidates register themselves to PBSSD directly and according to their preferred locations and courses PBSSD allocate the training providers for skilling.
- b) Project Mode: The training providers are given a target of 1 year and accordingly the training providers mobilize the candidates and complete the target.
- c) Recognition of Prior Learning: The training providers mobilize candidates who don't have formal skilling certificates but have experience in certain sectors and skill them to acquire certificates.

**Question 11. What is the objective of the Project Mode Intervention?**

The objective of Project Mode interventions are as follows:

- a) To encourage training providers to operate training activities with a prefixed target for a financial year
- b) To encourage trainings in remote and uncovered areas to overcome the obstacles in mobilization

**Question 12. How can I get target under project mode interventions?**

PBSSD periodically asks the empaneled training providers to submit their center wise targets for one year in a specific format shared to their registered email ids. Interested Training providers may submit their targets while getting empaneled with PBSSD through the portal <http://www.pbssd.gov.in/>. Once the target is submitted, PBSSD evaluates the capacity of the training center through physical inspection of the centers and accordingly approves the target allocated, and releases the Provisional Sanction Orders (PSOs) and Memorandum of Understanding (MoUs).

**Question 13. What is a Provisional Sanction Order (PSO)?**

After the allocation of the targets under Project Mode intervention, PBSSD releases a provisional letter to the respective training providers for reconfirmation of the courses and the targets allocated. The TP has to confirm that the details of the PSO and let PBSSD know within 10 days if any modification is required.

**Question 14. What is Performance Bank Guarantee (PBG)? How is this calculated? How and when I have to submit the PBG?**

The training providers would be required to submit a bank guarantee to ensure the terms and conditions of the project is adhered to.

The amount of performance bank guarantee is 2% of the total amount of the Project.

The PBGs are required to be submitted within 7 days of receiving the MoUs.

**Question 15. What are the responsibilities of the training providers in mobilization? Is there any financial or other assistance offered by PBSSD for mobilization?**

Mobilization and Counselling process is the responsibility of the Training Providers. The Training Providers must counsel all the trainees properly and mobilize in such way so that the drop out count gets reduced.

There is no financial assistance for mobilization from PBSSD but the representatives of PBSSD and P&RD would assist the training provider in mobilization process.

**Question 16. How many batches can be operated simultaneously and what are the schedule of the classes?**

The classes in each center would be operated in either first or second shift. The classes would be operational for 4/5/6 days a week (i.e. Monday to Saturday) and 2/4/6 hours per batch per day on case to case basis as approved by PBSSD. TPs would be required to mention the same to PBSSD before commencement of the batches. Otherwise, the default timings would be set i.e. 6 days a week and 4 hrs. a day. The shift timings would be as per the hours per batch chosen. Generally for 4 hrs./batch there would be two batches/day i.e. one batch in the first half (8am-12noon) and another batch in the second half (1pm-5pm).

**Question 17. Which courses are allowed to run? MES or QP-NOS?**

Currently PBSSD only allows empanelment of QP-NOS courses. Also, a Training Provider is allowed to operate only QP-NOS courses.

**Question 18. Is biometric attendance mandatory?**

Yes. Biometric attendance is mandatory and all the payments would be made based on the biometric capture of attendance.

**Question 19. Is franchising allowed?**

No. Franchising is a punishable offence.

**Question 20. Who will conduct the assessment and certification process?**

For ensuring that national/ state level certification is awarded to the trainee on completion of their training, third party assessment/ certification of the trainee shall be done by PBSSD through appropriate interventions / mechanisms. The process of application for assessments would be online and accordingly, the process would be intimated to the TPs from time to time.

**Question 21. Is there any minimum attendance required for appearing in the assessments?**

Yes. A candidate must have at least 80% biometric attendance to appear for the assessment.

**Question 22. What are the rates of payments?**

For all the QP-NOS courses:

Category	Rate (INR/Trainee/Hour)
Category - I	44.55
Category - II	38.17
Category - III	31.79

**Question 23. Is Project Mode phase I entitled for revised rates?**

No. The revised rates are applicable from Project Mode Phase II only.

**Question 24. What are the milestones for payments?**

Sr. No	Stage	Percentage of Fund Release
1.	After the candidates having covered at least 15% of the course hours	15%
2.	After the candidates having covered at least 30% of the course hours	15%
3.	After Assessment & Certification	50%
4.	Depending on Placement	20%

**Question 25. Is Project Mode phase I entitled for the revised payment milestones?**

Yes. The revised payment milestones are applicable for all the phases.

**Question 26. Will the candidates be given a daily allowance? If yes, what would be the basis?**

Yes. The trainees will be reimbursed a conveyance and tiffin allowance on successful completion of training, assessment & certification. The amount may be limited to INR 50 per day per trainee. For any course, the trainees would be paid for the actual no. of the days attended or no. of days as per the following calculation, whichever is lower:

Days to be considered for payments = (Total hours of course attended)/4

The amount would be directly credited to the account of the beneficiary.

**Question 27. Are the candidates under Project Mode Phase I entitled for the daily allowance?**

Yes. They are.

**Question 28. Primarily the account no. of candidates have not been captured. How would that be captured now?**

PBSSD would allow all the training providers to update the account no. of all the candidates.

**Question 29. How much placement is necessary for getting the last tranche of fund of 20%?**

The training providers must have to place at least 20% candidates of a certain batch. However, to get the full payment for placement the TPs must be adhered to the following slabs:

Placement Slab	% of release of fund
0% to <20%	0%
20% to <30%	5%
30% to <40%	10%
40% to <50%	15%
Above 50%	20%

**Question 30. How will the training providers receive the amount from PBSSD upon successful completion of the milestones?**

The training providers would raise the invoices in the system as per the instructions issued by PBSSD. PBSSD would validate the invoices against the requests and the amount would be credited to the bank account of the training providers.

**Question 31. What are the email ids for enquiring regarding specific queries?**

Sl. No.	Query related to	Email id
1	PBSSD Empanelment	pbssdtet@gmail.com
2	Project Mode	utkarshbangla.projectmode@gmail.com
3	DDU-GKY	ddugkywestbengal@gmail.com
4	PMKVY-CSSM	pmkvycssmwb@gmail.com

**Question 32. Is there any helpline no. of PBSSD for solving the queries?**

Yes. The helpline no. is 8697476496.